

**GARFIELD COUNTY HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING**

March 2, 2011

Meeting called to order at: 18:00

Present: Roger Dumbeck, Jenness Evanson, Vonni Mulrony, Pat Richardson (Jim Maves is excused for this meeting).

Staff & Guests: Andrew Craigie, Jeff Jones, Karen Hill, Ken Moyer, Shannon Jones, Michele Beehler, Barbara DeHerrera, Susan Morrow, Kris Darby, Linda Stumpf, Greg West, Rick Moreno

PRESENTATIONS

1. Conflict of Interest Statement: If there is any item on the agenda that may represent a conflict of interest to any Commissioner they are welcome to notify the Chairperson at this time. No one has indicated any conflict of interests at this time.
2. Consent Agenda:
 - a. Board of Commissioners Minutes Feb 2, 2011
 - b. Finance Committee Minutes Feb 24, 2011
 - c. Quality Team Minutes Feb 2, 9, 16, 2011
 - d. Safety Committee Minutes – None
 - e. Board Standards Checklist
 - f. AP Vouchers 204050-204124 Total \$226,538.64
 - g. Payroll Vouchers 37587-37640 Total \$246,585.87

Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly. A Motion was made by Pat to approve the consent agenda and seconded by Jenness, and passes with all in favor.

3. Presentations/Committees
 - a. Quality:
 - i. Introduction of Kris Darby – Fire Chief and EMS Director for Garfield County
 - ii. HRG – Annual update of A/R process, contract relationship, & monthly performance reports
 - iii. ICD-10 new coding standards & our process to achieve compliance by 2013-tabled until the next meeting
 - iv. DSHS Nursing Home Survey & Plan of Correction
 - b. HUGS Auxiliary: Marimba Band entertained the LTC, communities donation of \$150.00, next trip is to the Casino on March 25, 2011. SCU is almost done, painting and curtains are complete. No bills at this time.
 - c. Resident Council Report: Long discussion about the Easter Food. Was the sensitivity turned up on the pendants, because now they are getting responses from staff without even calling?
 - d. Medical Staff: Very brief meeting; discussed the commissioner retreat, and extensive chart review with Dr. Bloom which the providers appreciate the peer review service Dr. Bloom provides the district.
 - e. Clinic Report: January visits were very good with 405 encounters. Accepted 17 new patients in February. Just beginning to calculate the Health Home results.
 - f. Finance Committee Report:

- i. Had a \$32K net gain in January, we seem to be on task for the year so far, no major discrepancies with department budgets.
- ii. We have not tapped into our capital repair and replacement fund yet, and we are looking into moving investment fund to a source that provides a better yield. The comment was made by Jenness to consider the stability of the banking institution in light of the numerous banking failures being reported across the nation.
- iii. Submitted the last reimbursement for the USDA grant with the expenses for the nurse call system. The project is now considered complete.
- iv. Discussed whether it is necessary to continue verbal finance committee report due to the fact that all this information is included in the consent agenda. It was agreed that the board members would like to keep it in the meeting because it is helpful and provides an additional level of transparency with the public.

OLD BUSINESS

1. The management team has prepared a refined version of the mission statement based on the discussion from the board retreat & management team, it is our intent to present this to the staff at the next all staff meeting with the consent of the board. The hope is that the staff will embrace this evolution of the mission and endorse it.
 - a. The refined mission statement reads: "Our mission is to improve health outcomes by Creating Home and Building Community." This mission was agreed upon by both management team and the board and will be presented to the team on March 10, 2011 at the next all staff meeting.
2. The management team presented the strategic plan outline to the commissioners for final approval. The three key strategic objectives are for 2011-2016 (a five year outlook):
 - a. Develop 21st Century Healthcare Infrastructure
 - b. Build Community Confidence & Awareness
 - c. Implement Health Home Strategic Plan

A motion was made by Pat to approve the strategic plan as outlined to the commissioners for final approval; it was seconded by Vonni and was approved with all in favor.

3. Update on capital projects:
 - a. Nurse Call System: We have paid for the system and are seeking reimbursement from the USDA grant. We have some minor technicalities with the electrical inspector and UL labeling of the system; Ken is working with the vendor on resolving this issue. System is generally operating well.
 - a. Tub Room: A drawing has been completed and we will be reviewing with the nursing staff.
 - b. EHR Taskforce Update: We have completed 2 rapid cycles of 13. 1-2 rapid cycles are scheduled each week over the next two months. The team is being very thorough and engaged.
4. Open Door to the Board, Commissioner Update from the recent open door.
 - a. Many people commented on the fact that this facility is a family, very loving.
 - b. They were able to meet a lot of staff and really appreciate this process.

Public Comment: The Walla Walla Union Bulletin has published our board agenda and soon to print committee.

NEW BUSINESS:

1. Review and discuss current capital plan: There are about \$300K in projects queued up in the capital plan for 2011, some will be able to be completed and some will not due to limited funding.

- a. It was proposed that we implement a community advisory board or task force to develop recommendations for a facility master plan. The consensus of the board was to develop a advisory board or task force for recommendations for the August general election.
2. Election calendar
 - a. Levy dates: May for primary election and August for the general election
 - b. Commissioner Terms Expiring: Pat Richardson and Jim Maves

ADMINISTRATOR

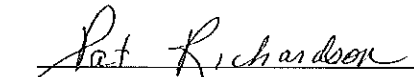
1. Reports & Correspondences:
 - a. Correspondence
 - i. WSHA Report on Potentially Avoidable ER Use
 - ii. WSHA Inside Olympia
 - iii. Thank you from Academy of Healthcare Revenue
 - iv. DSHS Letter on Medicaid Nursing Home Rates
 - v. Pomeroy School District Newsletter

A 10 minute break was taken at 20:43 and then the board went into executive session that will last no longer than 21:30

Executive Session: RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

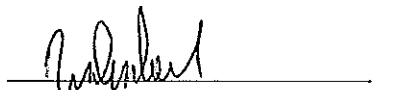
Meeting was adjourned at: 21:30

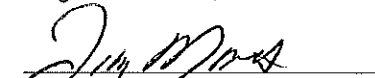
Next meeting will be April 6, 2011


Pat Richardson, Commissioner


Jenness Evanson, Commissioner


Vonna Mulrony, Commissioner


Roger Dumbeck, President


Jim Maves, Secretary