

**GARFIELD COUNTY HOSPITAL DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING**

June 1, 2011

Meeting called to order at: 18:05

Present: Roger Dumbeck, Jenness Evanson, Vonni Mulrony, Pat Richardson, Jim Maves

Staff & Guests: Andrew Craigie, Jeff Jones, Shannon Jones, Susan Morrow, Michele Beehler, Shannon Long

**PRESENTATIONS**

1. Conflict of Interest Statement: If there is any item on the agenda that may represent a conflict of interest to any Commissioner they are welcome to notify the Chairperson at this time. No one has indicated any conflict of interests at this time.
2. Consent Agenda:
  - a. Board of Commissioners Minutes May 4, 2011
  - b. Finance Committee Minutes May 26, 2011
  - c. Quality Team Minutes May 18, 2011
  - d. Safety Committee Minutes – May 19, 2011
  - e. Board Standards Checklist
  - f. AP Vouchers 204651-204786 - \$910,608.95
  - g. Payroll Vouchers 37732-37772 -\$228,860.27

Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly. A Motion was made by Pat to approve the consent agenda and seconded by Vonni, and passes unanimously.

**3. Presentations/Committees**

**a. Quality:**

**i. Presentation by Andrew Craigie: Data Collection Standards & Measures**

1. Presentation of new measures included on the organizational Scorecard that tie to the strategic plan implemented this year. These measures were developed with input for appropriate department heads and would be benchmarked against measures from comparable facilities. Then there was a review of the current department utilization and health outcome measures.

- ii. E-Prescribe: Discussion of the new standard presented by Andrew Craigie: Medicare had a mandate for some qualifying providers to e-prescribe or pay a penalty. We are a non-mandated provider at this time and will not be penalized. Currently we do not mandate e-prescribing by our providers however we do have about 50% compliance with providers. The new meaningful use standards and new EHR standards will require all providers to begin e-prescribe. All providers understand this expectation and we anticipate full compliance.

**iii. Presentation by Shannon Long: Emergency Preparedness**

- b. HUGS Auxiliary: Two requests for purchase for HUGS, one for the purchase of extra Bingo cards for activities in that amount of \$82.63, and one for the amount of \$96.72 for the purchase of bark. Motion was made by Vonni to approve the two purchases in the amount of \$179.35 (contingent upon finding out about where garden bark was delivered), and seconded by Jenness, and was approved unanimously.
- c. Resident Council Report by Jenness Evanson: Great attendance at the meeting and of course there were the fairly routine opinions about food. One resident voiced a concern with facility staff leaving lights on during the day, and we could save some electricity. Some residents are concerned with temperature regulation in the building.
- d. Medical Staff: Medical Staff was presented with a policy for transcription, and the medical staff will make their commentary at the next meeting on this policy. The objective to minimize variability in transcription process. There was also a presentation on new coding that will be implemented with the coming mandate to transition to the ICD-10 coding standard.
- e. Clinic Report: Filled about 95% of our patient slots for May. The providers have really stepped up to make up for the shortage of one provider.
- f. Finance Committee Report:
  - i. Accounts Receivable is down to 55 days again.
  - ii. Revenue up about 8% over budget and expenses down about 4% below budget to date. We are showing a net bottom line of negative \$125K mostly due to contractual write offs and uncompensated care.
  - iii. WA state budget tax cuts impact; Medicaid rates will decrease for an estimated \$70K impact, the Medicaid reduction is estimated to effect us by an \$120K decrease per year, and the changes in Medicaid PT visits available is estimated to decrease funds by about \$125K impact.

#### OLD BUSINESS

##### 1. Update on capital projects:

- a. Tub/Shower Room: All documentation has been to the State Facilities Licensing for infection control plan during construction and functional plan.
- b. Electronic Health Records Taskforce Update: The task force sent out a specific list of our needs and sent out a Request for Information to about a dozen candidate systems to answer some basic questions concerning our needs and if their systems could meet them. As of today we have received 5 responses, and from those responses we have identified 3 vendors that could be a good match for us. There was discussion on the repercussions of not meeting the meaningful use standard, and discussion on the amount of time spent by staff on researching the right system for us, why this is necessary and the commitment required to select the correct solution for our organization.
- c. Hot Water Tanks: Replacements have been successfully installed and everything is working well.

Public Comment: None

NEW BUSINESS:

1. An update on the development of a community advisory group to shape the future direction of the district. We will be offering a community round table discussion to inform community members about the environment for healthcare and the Hospital District those interested in helping to shape the future of the hospital and long-term care would be invited to participate in a series of smaller focus groups, and document the feedback from those meetings. Then from those groups identify individuals who may be interested in participating in a community advisory group that will give feedback that may help shape the future of the Hospital District. The community round table discussion will be June 21, 2011 at 6:00pm.

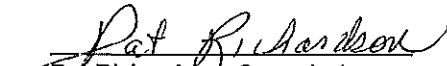
ADMINISTRATOR

1. Reports & Correspondences:
  - a. Legislative Update
  - b. Elections Notice
  - c. AWPHD Administrators Retreat
  - d. WSHA Health Reform Learning Day
  - e. Pomeroy School District Parent Newsletter
2. Washington Casualty Renewal
3. Joint meeting with Dayton Scheduled June 7 at 5:30 pm
4. Schedule Open Door to the Board on June 24, 2011 with Pat Richardson and Vonni Mulrony 8-12 with munchies for staff.

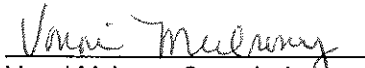
Executive Session: None

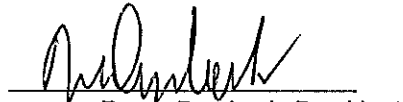
Meeting was adjourned at: 20:55

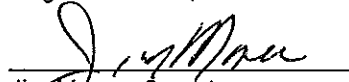
Next meeting will be July 6, 2011

  
Pat Richardson, Commissioner

  
Jenness Evanson, Commissioner

  
Vanni Mulrony, Commissioner

  
Roger Dumbeck, President

  
Jim Maves, Secretary