

**GARFIELD COUNTY HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING**

July 7, 2010

Meeting called to order at: 18:02

Present: Roger Dumbeck, Jenness Evanson, Pat Richardson, Jim Maves, Vonni Mulrony

Staff & Guests: Andrew Craigie, Susan Morrow, Michele Beehler, Shannon Jones, Shannon Long, Barbara DeHerrera, Jeff Jones, Ken Moyer, Dr. Glenn Houser, Karen Hill

PRESENTATIONS

1. Conflict of Interest Statement: No one has indicated any conflict of interests at this time.

2. Consent Agenda:

- a. Board of Commissioners Minutes June 2, 2010
- b. Finance Committee Minutes June 1, 2010
- c. Quality Team Minutes June 2, 9, 16, 23, 30, 2010
- d. Safety Committee Minutes June 17, 2010
- e. AP Vouchers 202700-202852 Total \$390,868.26
- f. Payroll Vouchers 37034-37096 Total: \$254, 478.15

Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly. Motion was made by Pat, and seconded by Jenness to accept all items on the consent agenda and was approved with all in favor.

3. Quality

- a. Health Home Strategic Plan presented by Andrew Craigie
- b. Presentation by Shannon Long on Emergency Department Medical Screening Exam (MSE) Audit Process

4. HUGS Auxiliary

- a. Karen Hill reports for HUGS: There are three requests for reimbursements, gift shop, Scholarship for Matt Slaybaugh, and shades for windows in Special Care Unit. Total Request for \$2,838.39 for all 3 items. Motion was made by Vonni to approve request of \$2,838.39, seconded by Jim and approved with all in favor.

5. Resident Council Report by Jenness Evanson: Meeting on 7/7/10 and was about 40 minutes and most revolved around food. There was also discussion of air temperature, some were too hot and others were too cold due to the placement of the temporary coolers in the LTC. No major complaints to report.

6. Medical Staff Report

- a. Jim Maves gives a brief update of the last medical staff meeting: Jonathan offered to provide "joint classes" to providers to help improve physical therapy referral assessment skills.

7. Safety Committee; Report by Roger Dumbeck; There was one time loss to report in May, and one strain in June. The committee also divided into 4 groups and did site safety inspections.
8. Finance Committee Report by Shannon Jones:
 - a. Staffing Update: HIM position open and updates to Revenue Cycle Manager, coding promotion, and new coding/transcription position, new clinic receptionist.
 - b. AR days are now down to 53.88 days. New goal of 45 days in AR by the end of the year.
 - c. P & L are \$420K to the positive through June 2010.
 - d. Contractual adjustments are higher due to a HRG staffing communication gap, and therefore 3 months of Medicaid adjustments in 1 month.
 - e. Reconciled with Treasure's Office through April.
 - f. There is now a Grant tracking system that will be reported to the finance committee
 - g. There is a DSHS 4 year audit for resident trust accounts and credit balance report beginning on July 19, 2010.
 - h. Capital Equipment: Acquired the fetal monitor, blanket warmer and Bair Paw
9. Report from recent Open Door to the Board Session presented by Vonni. Discussion related to Work Comp rates and a suggestion was made to look at possibly putting an incentive tied to this program in place during the budgeting process in an effort to lower cost incurred by employees.

OLD BUSINESS

1. Capital Equipment Update: Presented by Shannon Long. Requesting authorization to purchase Bladder Scanner Purchase price \$11,735.00. A motion was made by Pat to purchase the bladder scanner for the in the amount of \$11,735.00 plus tax and shipping, the motion was seconded by Jim and approved with all in favor.
2. DOH Site Visit: Presentation by Ken Moyer of the Technical Assistance report from the Department of Health. Please refer to the facility project/task list hand out. There is nothing that we expect to be unable to complete.
3. Capital Plan: Presentation by Shannon Jones. Staff is currently in the process of preparing a 10 year capital plan for the facility. The commissioners will have a brief update on the process.
4. Capital Projects Update: Presentation by Ken Moyer on a brief update on status of current capital projects.
 - a. Nurse Call System: There are 4 minor issues that need to be addresses before the plan will be approved by DOH.
 - b. HVAC is scheduled to be delivered the first week of August.
 - c. Roof & Paint Projects: 3 contractors giving us bids right now.

Public Comment: None

NEW BUSINESS

1. Server Upgrade: Presentation by Andrew Craigie. The main Healthland server is in need of replacement. This server is the backbone health information and data management hardware for the hospital. Requesting authorization to purchase or lease a replacement server from Healthland Cost \$101,000.00. We are also looking at lease

options. Vonni motions to approve a purchase for a replacement server up to the amount of \$101,000.00, Pat seconds the motion and the motion is approved with all in favor. Administration is given the latitude to determine if a cash purchase or lease is best for the district, just request the final decision be communicated to the board of commissioners.

2. Effective Governance Initiative: Presentation by Pat Richardson. Committee Charters – give formal structure and guidance to standing committees of the district. The drafts will be presented to both the quality and finance committees for their input.
3. Surplus Equipment: Presentation by Shannon Jones. Resolution 10-06 declaring surplus equipment for liquidation. Motion to pass resolution 10-06 was made by Jenness, and seconded by Pat and approved with all in favor.

ADMINISTRATOR

1. Reports & Correspondences:
 - a. 2010 Legislative Summary
 - b. Washington Health Program Bulletin
 - c. Washington Casualty Insurance Renewal
 - d. WSHA Patient Safety Committee

Next meeting will be August 4, 2010

Executive Session began at 21:30pm: RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Open Board Meeting reconvened at 22:30pm.

A motion was made by Vonni and seconded by Pat to approve virtual radiology credentialing on all providers on Exhibit B listed below, the board would also like to include a written concern about the 3 providers with legal action on their Practitioner Databank report. The motion passes with all in favor.

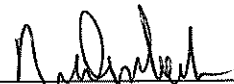
Aderholdt, Karen	Clarke, Delphia	Kim, David	Shepherd, Jaime
Aikawa, Taro	Finch, Lisa	Maher, John	Staib, Neil
Binder, Christian	Goradia, Dhawal	Morais, Joshua	Toothman, Richard
Brick, Steven	Grubb, Kristen	Osborne, Thomas	Tran, Ann
Caldemeyer, Karen	Hunt, Christopher	Paul, Marc	Uytana, Vinson
Camponovo, Ernest			

A motion was made by Pat and seconded by Jenness to approve to extend the provisional credentialing of Suzanne Grove by 6 months from May thru November with additional specific written provisions as provided by the Medical Director Dr. Glenn Houser. The motion passes with all in favor.

The board also reviewed the provisional credentialing for Jodi Byrne and has stated that there will be 30 days in which she will have to get the final letter of recommendation for her credentialing packet, or she has not completed the terms of her provisional credentialing and will not be able to have continued employment with the District.

There was a consensus by the board that they would like District staff to research the potential purchase of the property next to the clinic.

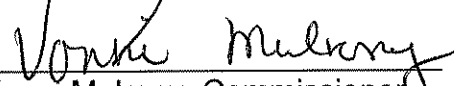
Meeting adjourn: Motion was made by Pat and seconded by Vonni to adjourn at 10:40pm, and approved with all in favor.




Roger Dumbeck, President




Pat Richardson, Commissioner



Vanni Mulrony, Commissioner



Jim Maves, Secretary



Jenness Evanson, Commissioner