

**GARFIELD COUNTY HOSPITAL DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING**

August 3, 2011

Meeting called to order at: 18:00

Present: Ray Hoffman, Jenness Evanson, Vonni Mulrony, Jim Maves

Staff & Guests: Andrew Craigie, Michele Beehler, Chris Munoz, Shannon Jones, Jeff Jones, Susan Morrow

**PRESENTATIONS**

1. Conflict of Interest Statement: If there is any item on the agenda that may represent a conflict of interest to any Commissioner they are welcome to notify the Chairperson at this time. No one has indicated any conflict of interests at this time.
  
2. Consent Agenda:
  - a. Board of Commissioners Minutes Jul 6, 13, 2011
  - b. Finance Committee Minutes Jul 28, 2011
  - c. Quality Team Minutes Jul 6, 13, 20, 2011
  - d. Board Standards Checklist
  - e. AP Vouchers 205090-205266 \$307,575.81
  - f. Payroll Vouchers 37812-37861 \$232,919.89

Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly. A Motion was made by Vonni to approve the consent agenda and seconded by Ray, and passes with all in favor.

3. Presentations/Committees
  - a. Quality:
    - i. Presentation by AHA: Coalition to Protect America's Health Care video. The coalition is seeking support of hospitals in response to the threats to hospitals due to cuts in Medicare and Medicaid.
    - ii. Presentation by Susan Morrow: Critical Access Hospital Survey Preliminary Results. The survey has been received; however there are a few of questions on some of the citations by the survey team that need clarification. We have a call into the survey team to settle the discrepancies before we present to the board. We will present to the board next meeting with the revisions as well.
  
  - b. HUGS Auxiliary: No report
  
  - c. Resident Council Report by Jenness Evanson: The meeting was rescheduled for next week
  
  - d. Medical Staff: No report

- e. Clinic Report: There is steady and significant improvement in the cohorts, especially the diabetes cohort. The team is evaluating a Quality of Life Survey for patients that will allow our practices to benchmark respondents in our practice against statewide and regional data. The clinic July utilization numbers look on target.
  - i. Jenness asked for a review of the coding and labs that are ordered for patients versus what is paid for by Medicare. Jeff, Shannon, Susie and Andrew will complete an analysis of our current practices and present to the board on the protocols and methodologies.
  
- f. Finance Committee Report:
  - i. Financial status has not changed really, variances in the budget are 100% due to contractual adjustments; AR days are at 46 days.
  - ii. Bath and Shower Room Funding: \$17,400 may be available through the USDA for us to utilize on the Tub room. We have received 3 bids back from contractors. We are projecting \$73K for a total price on the project. We have awarded the bid and have submitted a start date of September 9 and completion on September 30, 2011. The project can proceed as soon as the facility received final approval from the Department of Health.
  - iii. Re-Evaluating the RN wage grid market increase. At the beginning of the year we increased to 25% of the market, and that change has really prohibited our recruiting efforts, because we this places the facility at the low end of the market. The committee decided to bring up to the 50% market for the LTC and Acute care nursing staff, to be more competitive in the market.

NEW BUSINESS: None

#### OLD BUSINESS

- 1. Update on capital projects:
  - a. Tub/Shower Room: Please see the above report.
  - b. EHR Taskforce Update: We have narrowed the candidates to a field of 3-4 systems that are fully integrated and could provide a comprehensive solution for the whole facility. Shannon and Josh went to Kansas City, MO to see Cerner. We have scheduled and completed previews of these systems. We are now going to develop the RFP for this using a template from WIREC and also including our Rapid Response drafts and a sample purchase agreement that we expect to see.
  
- 2. Focus Group date August 4, 2011 at Noon, 2:00, and 6:00
  
- 3. Progress on a facility wide time study to improve cost allocation efforts; we are in the process of competing a 5 week time study, staff are tracking the time spent delivering care to Nursing Facility Residents. The time study is expected to help with cost allocation methodology.

#### Public Comment:

- 1. Chris Munoz had a comment that EHR systems are complex and can cause some major strain on systems, especially if the providers are not engaged. He applauds the district being pro-active in determining appropriate and necessary testing needed versus what is paid for by insurances. He has concern in the community's general lack of engagement.

ADMINISTRATOR

1. Reports & Correspondences:

- a. Provider Search Update
- b. RHQN Newsletter
- c. Officially effective July 25, 2011 Roger Dumbuck has resigned his position as the chair of the board.

Vonni moved to adjourn the regular meeting at 19:52; motion was seconded by Ray and passes with all in favor.

There will be a 3 minute break.

Executive Session: RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

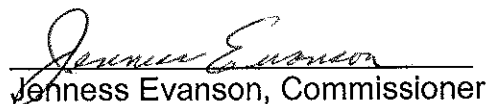
Convened executive session: 20:00

Meeting was adjourned at: 20:26, no action taken

Next meeting will be September 7, 2011

  
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Jim Maves, Secretary

  
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Vonni Mulrony, Commissioner

  
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Jenness Evanson, Commissioner

  
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Ray Hoffman, Commissioner

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