

**GARFIELD COUNTY HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING**

August 4, 2010

Meeting called to order at: 18:00

Present: Roger Dumbeck, Jenness Evanson, Pat Richardson, Jim Maves, Vonni Mulrony.

Staff & Guests: Andrew Craigie, Susan Morrow, Michele Beehler, Shannon Jones, Jeff Jones, Shannon Long, Debra Kloster, Barbara DeHerrera, Ken Moyer, Karen Hill, and John McClean

PRESENTATIONS

1. Conflict of Interest Statement: No one has indicated any conflict of interests at this time.
2. Consent Agenda:
 - a. Board of Commissioners Minutes July 7,15,22,2010
 - b. Finance Committee Minutes July29, 2010
 - c. Quality Team Minutes July 7,14,21,2010
 - d. Safety Committee Minutes July 20,2010
 - e. Capital Projects Report
 - f. AP Vouchers 202852-203018 Total: \$368,577.44
 - g. Payroll Vouchers 37097-37196 Total: \$234,199.37

Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly. ~~Motion was made by Vonni, and seconded by Pat to accept all items on the consent agenda and was approved with all in favor.~~

3. Quality
 - a. Presentation by Debra Kloster on Urinary Tract Infection (UTI) Reduction Rapid Cycle Update
4. HUGS Auxillary
 - a. Karen Hill reports for HUGS: Shadow boxes were completed by HUGS. Reimbursement for Shannon Jones for materials for 9 shadow boxes for a total Request for \$66.01. Motion was made by Pat to approve request of \$66.01, seconded by Vonni and approved with all in favor.
5. Resident Council Report by Jenness Evanson: Want to assist in picking the color of the outside of the building. Residents would like a sidewalk to walk around the building; they currently walk in the street which is very unsafe. Of course food was a hot topic and they are all looking forward to the Luau at the end of the month. Residents wanted to know what hours the TV are supposed to be operated in their rooms when they have a roommate.
6. Medical Staff Report
 - a. Jim Maves: There was no meeting this month.
7. Safety Committee; Report by Roger Dumbeck; Discussion on the concept of how the L & I rates are established, and looking into additional training on that. No employee incidents to report at that time, many employee suggestions shared at this meeting.
8. Finance Committee Report by Shannon Jones:
 - a. Staffing Update: HIM position has been filled with a woman named Linda Baker scheduled to start on 8/23/10.

- b. AR days are now down to 50 days. New goal of 45 days in AR by the end of the year. AR is now officially under a million at 995K.
- c. Year-to-date P & L \$605K to the positive through June 2010.
- d. Finance Committee Charter of documents that they reviewed; the committee would like to review contracts in new business items, since these usually have a fiscal impact.

OLD BUSINESS

1. DOH Site Visit: Presentation by John McClean of Blue Room Architecture will presented a summary of current projects and his assessment of the DOH & Electrical Inspectors Technical Assistance
 - a. Nurse Call System
 - b. HVAC: Scheduled to start 8/9/10 with a crane for a couple of days moving things around.
 - c. Roof and Paint Projects: presentation on some suggested product
 - d. Look into getting an emergency button in the clinic.
 - e. We will be submitting our one line drawing to L&I and awaiting a response for a Plan Of Action
 - f. Update on the chiller. We had a Freon leak on 7/24/10 and called a vendor to fix, LTC was completely without cooling and employees were exposed, however it was fixed, no immediate concern for wellbeing of staff. The system will need a more permanent replacement option. We will be trying to price cost a chiller and setting an action plan for the future.
2. Resolution 10-08 authorizing the district administration to complete a Real Estate transaction (opportunity for public comment). A motion was made by Jenness to approve resolution 10-08 and seconded by Pat; the motion was passed with all in favor.
3. Resolution 10-07 authorizing the district to enter into a lease to replace the Healthland server. A motion was made by Pat to approve resolution 10-07as presented and seconded by Vonni; the motion was passed with all in favor.

Public Comment: None

NEW BUSINESS

1. Budget: A brief overview of the budget process and timeline presented by Shannon Jones; budget must be adopted by November 18, 2010. Budget draft will be presented to the Finance Committee first and then brought to the board. A big influence on the budget will be wages and salaries, there have been no significant changes in the wage grid for 3 years, and we are also looking at new methodology for updating the wage grid.
2. Medicaid Audit: A report on the outcome of the recent Medicaid audit. The Deficiencies are on the Patient trusts portion of the audit. For a period of time covered by the audit the facility did not comply with the administration or reconciliation of patient trusts. A plan of correction will be submitted by the end of the month.
3. Effective Governance Initiative: Final adoption of Committee Charters. Vonni motions that we approve the Quality Committee Charter and Pat seconds, the motion passes with all in favor. Pat motions that we approve the Finance Committee Charter with suggested changes and seconded by Roger, and the motion passes with all in favor.

ADMINISTRATOR

1. Reports & Correspondences:
 - a. Server upgrade leasing decisions

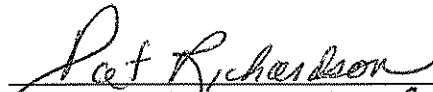
b. Review of the Healthcare Symposium

Next meeting will be September 1, 2010

Executive Session began at 19:55: RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. We will come out of executive session in 20 minutes or less.

No action taken


Meeting adjourn: 20:15


Pat Richardson, President

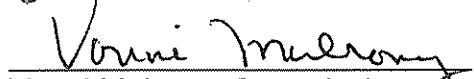
COMMISSIONER


Roger Dumbuck, Secretary

President


Jenness Evanson, Commissioner


Jim Maves, Commissioner


Vanni Mulrony, Commissioner