

**GARFIELD COUNTY HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING**

September 7, 2011

Meeting called to order at: 18:03

Present: Ray Hoffman, Jenness Evanson, Vonni Mulrony, Jim Maves

Staff & Guests: Andrew Craigie, Shannon Jones, Jeff Jones, Karen Hill, Susie Bowles, Kris Darby

PRESENTATIONS

1. Conflict of Interest Statement: If there is any item on the agenda that may represent a conflict of interest to any Commissioner they are welcome to notify the Chairperson at this time. No one has indicated any conflict of interests at this time.
2. Consent Agenda:
 - a. Board of Commissioners Minutes August 3, 2011
 - b. Finance Committee Minutes September 1, 2011
 - c. Quality Team Minutes Aug 3, 10, 24, 31, 2011
 - d. Safety Committee Aug 19, 2011
 - e. Board Standards Checklist
 - f. Small Works Roster Notice
 - g. AP Vouchers 205267-205462 \$527,826.08
 - h. Payroll Vouchers 37863-37913 \$240,560.20

Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly. A Motion was made by to approve the consent agenda and seconded by, and passes with all in favor.

3. Presentations/Committees
 - a. Quality:
 - i. Community Focus Group Summary (PowerPoint Presentation)
 1. Discussed overall theme common with all three focus groups
 2. Briefly discussed regular maintenance and operations taxes collected for the hospital district and how little the amount is in comparison to other special purpose districts within the County. District will check with CPA to see if pursuing a levy lid lift would be advantageous with the addition of the wind mills.
 3. Community Advisory Panel meeting tentatively scheduled for 9/22/11
 - ii. Lab Pricing Study (PowerPoint Presentation & Handouts) Comments:
 1. Encourage improved communication with the patient regarding the lab to be ordered necessity and possible financial impact if the insurance won't cover the charges
 2. If patient is having labs every 3 – 6 months, there is defiantly a diagnosis.
 3. Concern that some insurance plans do not fully cover some Wellness services

4. Question of need to improve process that filters by payer and/or seek payer reimbursement information before ordering the labs on behalf of the patient and communicate accordingly
5. Would like to better evaluation how much migration from plan to plan is going on
6. Comments in favor of promoting the prompt payment discount and educating the public of the average 13% difference in pricing over Washington State Average for all lab services as reasonable.
7. Information from the study will be shared with the Finance Committee and strategy discussed as it ties to the 2012 budget development.
- iii. Critical Access Hospital Survey Results (TABLED due to time limitations)
- iv. Bell Plain Complex Fire – Kris Darby, Fire Chief Presentation
 1. 15 Fires last month due to lightening fires beginning approximately 18:14 Sunday evening
 2. Reviewed the processes and activities of local, regional and state resources
- b. HUGS Auxiliary: Staff donated \$108 last month and HUGS expressed appreciation.
- c. Resident Council Report by Jenness Evanson:
 - i. Temperature comfortable
 - ii. DOH approved tub/shower remodel
- d. Medical Staff:
 - i. CHAS – Dental clinic in Clarkston and free medical clinic in Lewiston – is there a value in approaching them regarding pain management resources and found that their providers and our providers are handling very similarly.
 - ii. Flu shots will be available at the district but the clinic has not yet received serum. We typically charge the same as the Health District. Understanding of staff is that the local Health District does not have nasal spray or maximum strength serum for Ages 65+; it is anticipated that the hospital will be providing these services to the community.
- e. Clinic Report:
 - i. New provider, Sonny Talbot, Physician Assistant begins 9/19/11.
 - ii. Kate Forand, AmeriCorps Community Health Promoter is back from her vacation and working on the Health Home Initiative
 - iii. Sports physicals and staff vacations keeping the clinic team busy
- f. Finance Committee Report:
 - i. Financial; variances in the budget are 100% due to contractual allowances (un-compensated care) A/R days are at 46 days, well within best practice

NEW BUSINESS:

1. Grant Awards: Presentation by Andrew Craigie on two Grant Awards.
 - a. Critical Access Hospital Network was awarded a 3 year \$1M grant to develop regional care coordination system. The proposed project deploys a shared secure HIT infrastructure that provides the CAHN with the capacity to exchange, mine and aggregate real-time patient data from four rural critical access hospital (Cash's), two urban tertiary centers, and eight rural health clinics (Rocs') facilities in eastern Washington.
 - b. USDA awarded Garfield County Hospital a grant of \$17,400 for the renovation of the tub and shower room of long term care.
2. Medical Staff Recommending Approval of the Following:

- a. Jonathan Bold, MD – Virtual Radiologic
 - b. Christopher J Ladner MD – Virtual Radiologic
 - c. John Whitaker, MD – Twin Cities Radiology
 - d. John Mannschreck MD – Twin Cities Radiology
 - e. Glenn Houser MD – Garfield County Hospital
- Motion: J Evanson, seconded by V Mulrony, passed unanimous
3. Seeking approval of small project lump sum contract award to Leone & Keeble, Inc. for tub room remodel in the sum of \$51,991.00. Motion: V Mulrony, seconded by R Hoffman, passed unanimous.
 4. Seeking approval to dispose of surplus property – Resolution 11-05 for surplus sale 9/23/11. Motion: V Mulrony, seconded by J Evanson, passed unanimous.

OLD BUSINESS

1. Update on capital projects:
 - a. Tub/Shower Room: DOH approved project 9/7/11.
 - b. EHR Taskforce Update: Soapware clinic electronic health record system upgraded, paid by grant funds. INHS/Meditec system will be demoed in Spokane in September. All RFP responses due by 9/15/11 from 4 vendors.
2. Time Study: Progress on all facility wide time study to improve cost allocation efforts. Data being compiled by CFO and will be sent to CPA Monday morning for Cost Report calculation and pro-forma analysis
3. Commissioner Appointment: Introduction of Candidate for appointment Kris Darby.
 - a. Was a City Council in Dayton for many years
 - b. Has clear understanding of Medicare/Medicaid workings
 - c. As Fire Chief brings management experience
 - d. Vested in the success of the hospital district
 - e. Shared that when he visits the facility on a regular basis, he's coming as a Fire Chief or EMS Coordinator, understands the role of a commissioner

Public Comment:

1. Comments submitted from Chris Munoz regarding the nature of a public service agency in a small rural community

ADMINISTRATOR

1. Reports & Correspondences:
 - a. Provider Search Update, Dennis "Sonny" Talbot, PA begins work 9/19/11.
 - b. WSHA 2011 Legislative Summary
 - c. WSHA Political Action Committee
 - d. CAH Network Board Meeting; Aug 30, 2011
 - e. PSE Wind Power News; Summer 2011
 - f. American Hospital Association Quest for Quality
 - g. Pomeroy High School Parent News Letter; Aug 2011
 - h. Columbia County PHD Board Election article, UB Aug 3, 2011
2. Board of commissioners signed letters of appreciation to former commissioners Pat Richardson and Roger Dumbek

The Board went into executive session at 21:11. Executive Session: RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

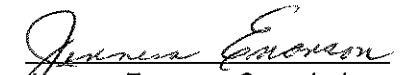
The Board came out of executive session at 21:40 and went back into regular session.

A motion was made to appoint Kris Darby to Garfield County Public Hospital District position number 2. The motion was passed unanimously.

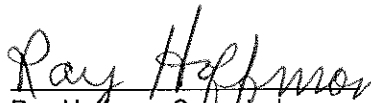
Meeting was adjourned at: 21:45

Next meeting will be October 5, 2011

Jim Maves, Secretary


Jenness Evanson, Commissioner


Vonni Mulrony, Commissioner


Ray Hoffman, Commissioner