

**GARFIELD COUNTY HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING**

October 5, 2011

Meeting called to order at: 18:00

Present: Ray Hoffman, Jenness Evanson, Vonni Mulrony, Kris Darby

Staff & Guests: Andrew Craigie, Shannon Jones, Jeff Jones, Michele Beehler, Susan Morrow

PRESENTATIONS

1. Conflict of Interest Statement: If there is any item on the agenda that may represent a conflict of interest to any Commissioner they are welcome to notify the Chairperson at this time. No one has indicated any conflict of interests at this time.
2. Consent Agenda:
 - a. Board of Commissioners Minutes September 7, 2011
 - b. Finance Committee Minutes September 29, 2011
 - c. Quality Team Minutes Sep 7, 21, 28, 2011
 - d. Safety Committee Sep 15, 2011
 - e. Board Standards Checklist
 - f. AP Vouchers 205463-205604; \$250,945.98
 - g. Payroll Vouchers 37914-37958; \$253,375.23

Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly. A Motion was made by Ray Hoffman to approve the consent agenda and seconded by Ray Hoffman, and passes with all in favor.

3. Presentations/Committees
 - a. Oath of Office: Welcome Kris Darby Position #2
 - b. Quality:
 - i. Score Card Presentation made by Andrew Craigie. Health Home red metrics were addressed and explained by Jeff Jones (Clinic Manager). Several of these metrics are patient outcome measures, the clinic and the providers are working together to come up with realistic goal setting strategies with the patients and improved self-management goal setting tools.
 - c. HUGS Auxiliary: There was a request for a new styling chair for the personal grooming room (hair salon) in the amount of \$955.20. A motion was made by Vonni to approve \$955.20 for a new styling chair, and seconded by Ray Hoffman and approved with all in favor.
 - d. Resident Council Report by Jenness Evanson:
 - i. All the residents attending were in good spirits, there was only one complaint. One woman was concerned that the water level in the new tub would be too high for her to get in.
 - e. Medical Staff:

- i. Medical Staff received information on a new Orthopedic Hospitalist Group at St. Joe's and other correspondences on a new psychotherapist practicing in the valley. Discussed appropriate times when to refer a patient who presents at the hospital to the clinic for appropriate level of care. Discussed ER benefit limit on Medicaid and the possible financial impact on the facility. Discussed flu shots and other lab testing data.
- f. Safety Committee:
- g. Clinic Report:
 - i. New provider, Dennis "Sonny" Talbot, began 9/26/11. The patients and staff are pleased to welcome him, and he is well liked and becoming familiar with the community.
 - ii. Starting to report data this month for the HRSA grant.
 - iii. Kate and Susie are doing flu shot clinics out in the community at several businesses and the senior center, and they have put together goodie bag including brochures, tissue and hand sanitizer in packets for participants.
 - iv. Health Home is also sponsoring a Movie Night Out on Friday October 14, 2011 at the Seeley Theatre. The movie is The Proposal.
- h. Finance Committee Report:
 - i. No surprise that the contractual adjustments for uncompensated care are the only variance in our budget. August revenue exceed budget, expenses under budget, Net Income for August \$181,041, Net Loss year-to-date \$208,816 due to uncompensated care.
 - ii. Currently working on the 2012 budget
 - iii. Federal and State Budget Impacts: a lot of recent legislative briefs, many concerns related to proposed reductions in Medicare and Medicaid reimbursement.

NEW BUSINESS:

1. Appointment of new officers. Vonni nominated Jenness Evanson as the new chairperson; the motion was seconded by Kris Darby and approved with all in favor. Jim Maves will continue as secretary.

OLD BUSINESS

1. Update on capital projects:
 - a. Tub/Shower Room: There has been a construction change order because of a unanticipated electrical issue that the inspector did not feel was to code, so there was a minor delay. The tub project is less than a day behind schedule.
 - b. EHR Taskforce Update: We have narrowed the candidate health record system down to 4 vendors and we are scheduling the vendor presentations, with a goal of completing the vendor selection process by mid November. Then we will do a site visit to a health system that utilizes the selected system to validate our decision.
2. Community Advisory Panel: Update on Community Advisory Panel.
 - a. There will be a more formal presentation for the board after the recommendations have been finalized by the panel. Andrew Craigie presented a review of the information collected so far and the areas concentrated on throughout the discussions. The recommendations by the advisory panel suggest a three phase approach Phase 1:Stabilization, Phase 2: Revenue Growth, and Phase 3: Capital Reinvestment; each phase has a series of related steps that are being proposed.
 - b. Jenness recommended that the board have a special meeting or retreat to discuss the proposed ideas presented by the panel, before the board makes any final decision on a strategic direction

on the future of the hospital and long term care. There was a consensus among the other board members that this would be helpful.

3. Time Study: progress on a facility wide time study to improve cost allocation efforts.
 - a. The effects of the time study indicate that a change in how the district captures direct care related time could result in \$455K of improved cost reimbursement. As we believed the number is significant and we intend to pursue the changed methodology as one strategy to reduce the deficit in the long term care. We have written a letter to CMS to change our allocation methodology for other indirect cost and that letter has been received by Medicare. We will wait to see if CMS accepts our change of methodology. However with the anticipation that it will be accepted we will prepare to change our methodology effective as soon as possible.

Public Comment: Vonni had a comment and clarification on the lab tests research and results presented last meeting. That information was reviewed and clarified.

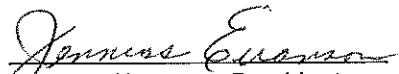
ADMINISTRATOR

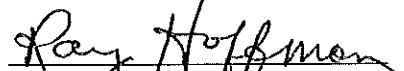
1. Reports & Correspondences:
 - a. Commissioners Annual Conflict of Interest Statement
 - b. Signed Commissioner Job Descriptions
 - c. Distribute Board Self Assessment Tool
 - d. Schedule Open Door to the Board: November 10, 2011 from 8:00am –noon with Ray Hoffman and Kris Darby
 - e. Regional Hospital Forum Minutes
 - f. Staff Changes at WSHA
 - g. Shriner's Hospital Leaders in Care Magazine
 - h. Halloween party October 31, 2011 3:00-5:30
 - i. AWPHD Brochure – The Fundamentals of Public Hospital Districts
 - j. Essential Community Pamphlet

Executive Session: None

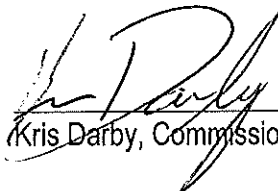
Meeting was adjourned at: 20:08

Next meeting will be November 2, 2011


Jenness Evanson, President


Ray Hoffman, Commissioner


Vonni Mulrony, Commissioner


Kris Darby, Commissioner

Jim Maves, Secretary