

**GARFIELD COUNTY HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING**

October 20, 2010

Meeting called to order at: 18:40

Present: Roger Dumbeck, Jenness Evanson, Pat Richardson, Vonni Mulrony

Staff & Guests: Andrew Craigie, Susan Morrow, Michele Beehler, Shannon Jones, Jeff Jones, Karen Hill

PRESENTATIONS

1. Conflict of Interest Statement: If there is any item on the agenda that may represent a conflict of interest to any Commissioner they are welcome to notify the Chairperson at this time. No one has indicated any conflict of interests at this time.
2. Consent Agenda: Approved at October 6, 2010 Regular Meeting
3. Presentations/Committees
 - a. HUGS Auxiliary: Halloween party on October 29, 2010 from 3:00-5:30. Request for reimbursement for gifts for the gift shop for Lisa Lund in the amount of \$86.00. Motion was made by Pat Richardson to approve the amount of \$86.00, seconded by Jenness and approved with all in favor.
 - b. Resident Council Report: Most conversation surrounded meals, and some conversation on all the changes going on with the building. The expectations for the new nurse call system are high. No major concerns or issues were communicated by the residents.
 - c. Safety Committee: None
 - d. Medical Staff: None
 - e. Clinic Report: There was a site inspection from CHPW. The inspection went well with only one minor follow-up issue; the request of an emergency plan specific for the clinic and postings for the emergency evacuation route of the clinic. A urine analyzer for the clinic has been ordered so that those tests can be performed at the clinic. A new tool for procedure's for reimbursement is being developed to evaluate the best location for outpatient procededures.
 - f. Finance Committee Report:
 - i. The committee has met twice to review the budget and went through line item by line item and evaluated each section with very good analysis and discussion. The committee recommended several changes to the budget and the adoption of the new wage grid and salary survey. The only position added for the 2011 budget is a Full Time Information Technology position. A bullet point summary of budget highlights will be distributed for the next board meeting. The budget is now available for public inspection prior to the budget hearing to be held in conjunction with the next regular board meeting.
 - ii. Capital Expenditure for the DHS upgrades for the EMR has been budgeted for the 2011, there are many details to be worked out before implementation, and other capital expenditures can be adjusted for throughout the year, depending on reserves.
 - iii. AR days are back down to 55 again, and we asking HRG to focus on resolving credit balances; about 40 adjustments and reconciliations going out today.

OLD BUSINESS

1. Capital Projects Update presented by Shannon Jones:

- a. HVAC is completely done and all payments have been made and grant reimbursements have been received. It is working well and there have been no problems.
 - b. Paint: Hearing both good and bad; however there are some problems with the painting contractor not wanting to continue painting until the spring. We are working on this issue with the contractor; payment has not been made for this project.
 - c. Roofing: LTC is completed and it passed the warranty audit at 98%. The hospital roof is almost complete, there was some wood rot that needed to be dealt with and purchases for some pieces due painted next Wed and to be completed by Friday 10/29/10.
 - d. Chiller: The chiller is here but it is not installed yet. The contractor has been informed that it must be installed this fiscal year.
 - e. Nurse Call System: This system is currently being installed; the hospital side is done and is working on LTC this week.
 - f. Real Estate: The property is not yet leased; we are reducing the rent to \$650.00 with the renter paying 100% of the utilities.
2. Staff will give a brief update on the budget process of the finance committee.
 3. Need to schedule Open Door to the Board. The board would recommend the event take place on a payday in room 8. Pat and Jenness will host the Open Door to the Board from 8-12 on November 10, 2010

Public Comment: Pat attended the WSHA Conference and is sharing the packet with the rest of the board.

ADMINISTRATOR

1. Reports & Correspondences:
 - a. Correspondence
 - i. RHQN Newsletters
 - ii. WSHA Patient Safety Committee

Executive Session: RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. No decisions will be made at this time. Executive Session began at 7:44pm

Motion was made by Pat to close the meeting and seconded by Roger.

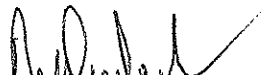
Next meeting will be November 3, 2010


Meeting adjourn: 18:05


 Pat Richardson, Commissioner


 Jenness Evanson, Commissioner

 Vonni Mulrony, Commissioner


 Roger Dumbeck, President


 Jim Maves, Secretary