

**GARFIELD COUNTY HOSPITAL DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING**

January 5, 2011

Meeting called to order at: 18:01

Present: Roger Dumbeck, Jenness Evanson, Jim Maves, Vonni Mulrony,

Staff & Guests: Andrew Craigie, Jeff Jones, Karen Hill, Barbara DeHerrera, Ken Moyer, Shannon Jones, Michele Beehler

**PRESENTATIONS**

1. Conflict of Interest Statement: If there is any item on the agenda that may represent a conflict of interest to any Commissioner they are welcome to notify the Chairperson at this time. No one has indicated any conflict of interests at this time.
2. Consent Agenda:
  - a. Board of Commissioners Minutes December 1, 2010
  - b. Finance Committee Minutes Dec 30, 2010
  - c. Quality Team Minutes Dec 1, 8, 15 2010
  - d. AP Vouchers 203692- 203827 Total \$405,230.62
  - e. Payroll Vouchers 37465-37524 Total \$230,308.53

A Motion was made by Vonni to approve the consent agenda and seconded by Jenness, and passes with all in favor.

3. Presentations/Committees
  - a. Quality:
    - i. SWANK Healthcare: A presentation by Michele Beehler of the new online Continuing Education tools available to staff of the district.
    - ii. Financial Strategic Planning Assessment – presented by Shannon Jones and Andrew Craigie summarized the results of this planning exercise.
  - b. HUGS Auxiliary: Report of recent activities, shopping at Wal-Mart, In Home Birthday party, touring Christmas Lights..... Lisa needs to be reimbursed for \$89.88 for the gift shop. The motion was made by Vonni and seconded by Jenness to approve \$89.88 for Lisa to reimburse for gift shop. The motion was approved with all in favor.
  - c. Resident Council Report: Some residents voiced concerns about their meat not being cut before their meals were delivered from the kitchen. Shannon Jones attended the meeting and explained the new tub room project that is expected to be completed by the end of the year.
  - d. Medical Staff: Discussed electronic signatures. Also Lab and X-Ray will no longer take routine call. The Medical Staff have expressed some interest in holding a retreat.
  - e. Clinic Report: Reintroduced the disease management cohorts and tool kits the clinic staff and providers, the work has been received enthusiastically. The performance measures are already showing movement in a favorable direction. Clinic is meeting with the providers to work on ways to embed the health home principles in to the clinic practice.
  - f. Finance Committee Report:
    - i. AR days at 59.82
    - ii. YTD is 1.7 million net income as of month end November 2010

- iii. Current Cash flow is \$98K
- iv. Medicaid and Medicare reimbursements have resumed after delays in prior months

## OLD BUSINESS

1. Capital Projects Update presented by Ken Moyer:
  - a. Nurse Call System: Cori and Andrew have been working with the technicians. There are some interfacing issues that we are working with the manufactures on those problems (concerning escalation time limits). At this time the system is functioning correctly.
  - b. Electrical Systems: Dept of L&I has approved the plans for the server room cooling system and lab/x-ray room electrical and both are now considered in compliance.
  - c. Chiller Replacement: Completed; vendor has been paid, the proper fine tuning of the system can not be completed until the warmer weather comes in the spring. The technicians will do the final fine tuning of the system at that time.
  - d. Tub Room: Our architect is developing several options for the retrofit of this space.
2. Annual Planning Calendar: Briefing on status of annual items and projected dates for 2011
  - a. Four Outstanding Items are expected to be complete by the end of this week.
    - i. CAH Program Evaluation
    - ii. Conflict of Interest Statements
    - iii. Contracted Services Evaluations
    - iv. Signed Commissioner Job Descriptions

Public Comment: None

## NEW BUSINESS:

1. Resolution 11-01: A resolution declaring support and adoption of the Southeast Washington Multi-Hazard Mitigation Plan. A motion was made by Jim to approve the resolution 11-01 to declare the support and adoption of the Southeast Washington Multi-Hazard Mitigation Plan, seconded by Vonni and approved with all in favor.
2. Credentialing: Delegated credentialing of Radiologists – Commissioners will be asked to approve new roster of Radiologists. This will be tabled till next meeting.

## ADMINISTRATOR:

1. Reports & Correspondences:
  - a. Correspondence
    - i. 2011 Medicaid Budget Cuts
    - ii. Washington Health Foundation Healthiest State Xchange
    - iii. AHA 2010 Governing Council Meeting
    - iv. MedStar Member News
    - v. PSE Wind Power News
    - vi. RHQN Quality News December 2010
    - vii. Pomeroy School District Report to the community
    - viii. Pomeroy School District January News Letter
    - ix. Rural Hospital Insurance Trust Financial Report and Auditors Statement

- x. WSRHIT Financial Statements with Auditors Report
- xi. GCICC October 2010 Minutes

Executive Session: None

Meeting was adjourned at 20:45.

Next meeting will be February 2, 2011

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Pat Richardson, Commissioner

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Roger Dumbeck, President

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Jenness Evanson, Commissioner

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Jim Maves, Secretary

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Vonni Mulrony, Commissioner

Pending Approval